**NUCA of Florida**

**EXECUTIVE COMMITTEE MEETING**

Thursday, October 12, 2023

Innisbrook Resort

10:30 a.m.

**Meeting Minutes**

**PRESENT:** Penny Danielecki, Mike Kivlin, Brian Hunsicker, Matt Donnell, Chris Stewart, Tim Carmichael, Clark Cryer, Daniel Young

**ABSENT:** Jordan Lee

**STAFF:** Kari Hebrank, Kim Pullen

**CALL TO ORDER:** The Executive Committee Meeting was called to order at 10:38 a.m. by T. Carmichael.

**APPROVAL OF MINUTES:** The Minutes from the July 2023 meeting were reviewed, motion by M. Kivlin seconded by C. Stewart, and approved.

# FINANCIAL REPORTS

M. Donnell presented the NUCA of Florida financial reports for July-September 2023. Staff reported that $15K was added to the Legal Defense Fund CD for a projected interest return of 5.1/4%. Staff provided a recap of the Annual Conference and outstanding accounts receivables. There was a discussion regarding invoicing at the time of registration for events.

M. Donnell presented the Legal Defense Fund financials for September 2023.

The Advocacy financials for September 2023 were presented.

A motion to approve all the financial reports was made by C. Stewart, seconded by C. Ricciardi and the motion carried.

**OLD BUSINESS**

1. Member Update: Staff provided a Member Update by Chapter with a total of 407 members.
2. *Ditchmen*: Staff gave an update and requested Board members to provide their profile if they have not yet been featured in the *Ditchmen*.
3. Pipe Specification: B. Hunsicker provided an update on the pipe specification issue.
4. Chapter Visits: Staff updated the committee on the Chapter visits and Penny and Tim volunteered to visit the Chapters.

**NEW BUSINESS**

1. P. Danielecki shared that K. Hebrank did not want to perform the Association Management tasks anymore, but would like to remain as the Association’s lobbyist and was willing to assist with finding a replacement. K. Hebrank agreed to provide a Scope of Work for the Association Management duties and tasks and it was suggested that a “Search Committee” be established to assist with finding the new hire.

**ADJOURNMENT:** A motion to adjourn was offered by M. Kivlin, seconded aby B. Hunsicker and the motion carried unanimously with adjournment at 12:32 p.m.