**NUCA of Florida**

**EXECUTIVE COMMITTEE MEETING**

Thursday, February 9, 2023

Hammock Beach Golf Resort & Spa

Palm Coast, Florida

10:00 a.m.

**Meeting Minutes**

**PRESENT:** Penny Danielecki; Mike Kivlin; Brian Hunsicker; Matt Donnell; Chris Stewart; Tim Carmichael; Scott Johnson;

**ABSENT:** Bill Lee; Clark Cryer; Will McFetridge; Jordan Lee

**STAFF:** Kari Hebrank, Kim Pullen

**CALL TO ORDER:** The Executive Committee Meeting was called to order at 10:30 a.m. (waited on a quorum).

**APPROVAL OF MINUTES:** The Minutes from the November 2022 meeting were reviewed, motion by B. Hunsicker seconded by M. Kivlin, and approved.

# FINANCIAL REPORTS

T. Carmichael presented the NUCA of Florida financial reports for December 2022 and January 2023. There was a discussion about the proposed budget for 2023 and a discussion regarding budget adoption not in line with Executive Officers reign. A motion to amend the term of the Executive Officers to coincide with an annual budget to begin in January of each year was offered by S. Johnson and seconded by M. Kivlin. After discussion by the members, the motion was approved, noting that it may require a by-laws change.

In addition, the committee discussed the fact that the proposed budget did not include a line item for a staff incentive and it was noted that the 2021 incentive was paid in early 2022. The committee discussed developing goals or targets to measure the staff incentive, such as an increase in attendance at events by 5 percent, moving forward. A motion was made by M. Kivlin, seconded by T. Carmichael to add $9000 to the budget for a staff incentive. It was also noted that there was line item for a contract employee and that with two golf events (President’s Cup) in one year, the budget reflects the anticipated additional revenue, although some of the expenses were paid in 2022.

T. Carmichael presented the Legal Defense Fund financial reports for December 2022 and January 2023.

T. Carmichael presented the Advocacy financial reports for December 2022 and January 2023 and noted the Committee funded 75 campaigns. The committee briefly discussed ways to encourage other companies to participate in the Bidding for Benjamins and provide Advocacy contributions. There was also a lengthy discussion on how to recognize those that do contribute, such as Dobbs Equipment, and it was suggested that there should be a special article in the *Ditchmen* that would demonstrate the impact of the contributions.

A motion to approve all the financial reports was made by M. Kivlin., seconded by T. Carmichael and the motion carried.

 OLD BUSINESS

1. Ditchmen: The Committee reviewed an update on the *Ditchmen* ads.
2. Member Update: The Committee reviewed the Member Update provided by staff.
3. Pipe Specification: B. Hunsicker updated the Committee relaying that FDOT is requesting more companies to participate as well as supporting data on some FDOT projects whereby some underground companies are voluntarily working with FDOT to implement the thick-lift change. He reported that the North Florida project was completed.
4. Chapter Visits—Staff updated the committee on the Chapter visits.
5. President’s Cup—Staff relayed moving the date to February resulted in better attendance.

**NEW BUSINESS**

1. Legislative Days, Hotel Duval, April 4-5, 2023, with a reception at Table 23.
2. Annual Conference—Ritz Carlton Sarasota, July 20-22, 2023.
3. 2023 Fall President’s Cup—Innisbrook Resort, Oct. 5-6, 2023. *(Note: this conflicts with SUCA event so being moved to Oct. 12-13.]*

**ADJOURNMENT:** B. Hunsicker made a motion to adjourn, seconded by M. Kivlin and the motion carried unanimously with adjournment at 12:33 PM.